

# HOW TO PREPARE FOR AN EARLY CHILDHOOD EDUCATION CAREER



Interested in ECE?



## The perfect job for someone who has a strong desire to impact the lives of children!

Early childhood education is a rewarding career that allows you to shape the minds of young children and help them reach their full potential. Early childhood educators create a safe and nurturing environment that promotes exploration, creativity, and socialization, while helping children develop important skills for future academic success. This is a chance to make a positive impact on the lives of children and their families while being a role model, source of comfort, and guide for young minds.

### Health Requirements

- Health Screening Form
  - Provided at time of offer acceptance
- TB test within one year
- Immunization Records
  - Proof of TDAP
  - Proof of MMR
  - Flu Vaccine (or an opt out form)

### Additional Requirements

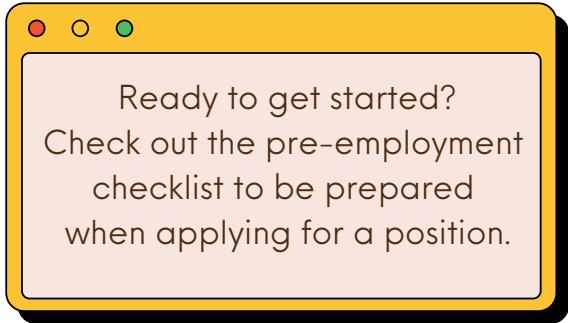
- Fingerprint Clearance
  - If not previously cleared, a form will be provided at the time of offer acceptance
- Trainings
  - General Child Abuse
  - Mandated Reporter
  - Pesticide
  - Sexual Harassment

### What Classes Do I Need?

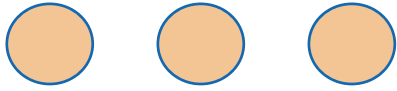
#### Fully Qualified Teacher

- 12 ECE Units (transcripts required, unofficial copies are accepted)
  - ECE 312 Child Development
  - ECE 314 The Child, the Family and the Community
  - ECE 330 Infant and Toddler Development
    - **OR** ECE 331 Care and Education of Infants and Toddlers
  - Any (3) additional ECE Units

*Don't have units or have some completed?  
There still may be employment opportunities!*



Ready to get started?  
Check out the pre-employment checklist to be prepared when applying for a position.



# Pre-Employment Checklist

\_\_\_Resume

\_\_\_Transcripts of ECE Courses  
(unofficial copies are acceptable)

\_\_\_Proof of TB test within one year

\_\_\_Immunization Record

\_\_\_Proof of TDAP, MMR

\_\_\_Proof of Flu Vaccination OR Flu Decline Form

\_\_\_Training Certificates

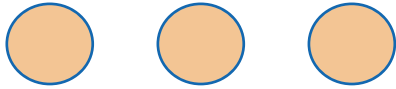
\_\_\_Mandated Reporter (General)

\_\_\_Mandated Reporter (Child Care Provider)

\_\_\_Pesticide Training

\_\_\_Sexual Harassment Training





## Training Certificate Information

*Please note: These trainings are offered at no cost.*

**MANDATED REPORTER** You must complete the "General Training" AND the "Child Care Provider Training". The general training must be completed first in order to do the mandated reporter portion of the training. Your certificate *must state both* trainings. General training only needs to be completed once ever and the mandated reporter training has to be completed every two years.

**PESTICIDE** only one of the courses is required to fulfil the requirement. This is done annually.

**SEXUAL HARASSMENT** You will need to choose the "non supervisory" course. You cannot save progress and make sure to enter your name when asked. I recommend also taking a picture of the computer screen because once you close the window you cannot retrieve it. You will have to start all over again. This is done annually.



Mandated  
Reporter  
Training



Pesticide  
Training



Sexual  
Harassment  
Training